

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
September 26, 2022

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Wade called for public comment. No comments were noted.

Mr. Carolus, Fiscal Officer, asked the Board to authorize the lease payment to the Warren County Port Authority.

Mr. Wade read Resolution 5389 – A Resolution authorizing remittance of the second biannual lease payment of 2022 from funds due to the Warren County Port Authority’s Ohio Community Accelerator Fund and dispensing with the second reading. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5390 – A Resolution determining that the maintenance of the following tracts of land constitute a nuisance for vegetation, ordering the abatement thereof, dispensing with the second reading, and declaring an emergency:

1. 2284 Pressley Court; Parcel ID #08-15-226-016
2. 2275 Pressley Court; Parcel ID #08-15-233-004
3. 2289 Pressley Court; Parcel ID #08-15-233-006

Mr. Palmer gave background information on the issue and noted the emergency authorizes him to take action at the earliest time permitted by law once sufficient notice has been given. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5391 – A Resolution determining that the maintenance of 8346 Bunnell Hill Road constitutes a nuisance and ordering the cutting of the vegetation, the removal of debris, and the removal of a junk vehicle after sufficient notice, dispensing with the second reading, and declaring an emergency. Mr. Palmer gave background information on the property and noted the emergency authorizes him to take action at the earliest time permitted by law once sufficient notice has been given. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

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Mr. Agenbroad, Fire Chief, asked the Board to continue the process of building a new fire station by acquiring a Construction Manager at Risk. Chief Agenbroad gave a short explanation for the timing of this request. Hearing no questions, Mr. Wade read Resolution 5392 – A Resolution authorizing the Township Administrator to publish a Request for Qualifications (RFQ) for Construction Manager at Risk (CM-R) services for the construction of the Clearcreek Fire District's new Fire Station 24 and dispensing with the second reading. Mr. Wade asked for motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Chief Agenbroad asked the Board to authorize the purchase of turnout gear. The turnout gear was originally scheduled to be replaced in 2023, but by ordering earlier, the Township will save between eight and fourteen percent. The turnout gear will still be received in 2023 and paid in 2023, but an order needs to be authorized now to lock in the current pricing. Mr. Wade asked for a motion to authorize the purchase of Phoenix/Lion PPE turnout gear at a total cost of \$234,545. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Chief Agenbroad then advised the Board that two of his operational accounts were running short of authority to purchase energy (electric and fuel oil) and fuel (diesel and gasoline), Mr. Wade asked if anyone had questions for the Chief. Hearing none, Mr. Wade read Resolution 5393 – A Resolution approving supplemental appropriations to the Permanent Budget Appropriations for Fiscal Year 2022, dispensing with the second reading, and declaring an emergency. The emergency request being the need to purchase additional fuel and utilities for Fire Stations as needed. Mr. Wade asked for motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Chief Agenbroad noted that Lieutenant Petry had been activated and deployed for the federal emergency response to Hurricane Ian in Florida as part of Ohio Task Force One.

Mr. Terrill, Police Chief, asked the Board to reclassify Reggie Bronnenberg from probationary, part-time Patrol Officer to fulltime, Probationary Patrol Officer, and adjust his rate of pay from \$29.65 per hour to \$34.42 per hour effective September 26, 2022. Chief Terrill stated that Officer Bronnenberg had completed his field training phase and would be replacing the position left vacant by the resignation of Sergeant Hensley. Mr. Wade asked for a motion to approve the promotion. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Chief Terrill asked the Board to allow a conditional offer of fulltime employment to candidate Kevin J. Hall so he may participate in post-offer, pre-employment screenings. Chief Terrill noted that Mr. Hall would be offered the fulltime vacancy created by the resignation of Officer Gleason. Mr. Wade asked for a motion to approve the conditional offer of employment to Mr. Hall. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

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Chief Terrill noted that Bureau of Criminal Investigation and the Warren County Prosecutor's office had cleared the Township of any wrongdoing in the Officer-involved shootings that occurred on July 12th, and that no internal policy issues were identified. As a result, Sergeant Cordero will return to active-duty next week.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Muterspaw so moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Minutes – September 12, 2022, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Approve the recommendation to move Officer Kimberly Robinson from Step 3 (\$34.42 per hour) to Step 4 (\$35.71 per hour) Patrol Officer per the Collective Bargaining Agreement, retroactive to September 10, 2022.

Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 9:12 a.m. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

FISCAL OFFICER



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